



Board of Directors

Leslie Maloney, *President*
Thomas Cole, *Vice President and Treasurer*
Jessicah Nichols, *Secretary*
Sonja White, *Director*
Amanda Larson, *Director*

**Wednesday, August 26, 2015, 5:15 p.m.
Meeting Minutes**

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – *The meeting was called to order at 5:20 p.m. Those in attendance were Thomas Cole in Brevard County, and Sonja White and Amanda Larson in Orange County.*
- Pledge of Allegiance
- Adoption of the Agenda – *The agenda was unanimously adopted under one motion by Thomas Cole; seconded by Sonja White.*

B. PUBLIC COMMENT (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

C. INFORMATION

1. Presentation of the Odyssey Charter and Odyssey Prep Financial Audits – *HLB Gravier presented the OCS and OPA Annual Audits to the Board. For OCS the auditor reports a clean opinion of the audit with no findings. OCS had a few audit adjustments that were proposed during the audit process, nothing major. Overall healthy. For OPA the auditor reports a clean opinion of the audit with no findings and no audit adjustments.*
2. OCPS Charter Application Presentation Discussion – *Friday Constance Ortiz, Sonja White, Monica Knight and Gregory Turner will be attending a meeting with OCPS Charter Application Review Team regarding the Orion Preparatory Academy charter application that was submitted on August 1, 2015. The review team will be interviewing members of the Board and school administrators. On September 17th at 4:00 we will be doing a presentation on Orion before the OCPS School Board.*

D. PUBLIC PRESENTATION - None

E. MANAGEMENT COMPANY REPORT – *Constance Ortiz welcomed Tabitha Woods-Jackson as the new Site Administrator for Oasis Preparatory Academy. Constance reinstated with the Board that on June 9, 2014, the Board had designated the Board President as a designee to determine administrator reappointments and hiring decisions, and that there was discussion at the last Board meeting that the appointment of the new Oasis Principal will be ratified at the August Board meeting. Beth Crist presented the OCS budget calculated 1,030 students. We have 1,030 students enrolled. Revenue is \$6,900 per FTE. Capital Outlay has been decreased to 250 per student. Title I funding is based on*

last year's student count and free and reduced at 71%. Computer lab, 2 buses, painting and technology are included. Also the Wyoming campus sign is included. The OPA budget calculated 270 students. Current enrollment is 270 students. Revenue is \$6,900 per FTE, Implementation II from the CSP Grant is included and Title I funding.

F. ADMINISTRATOR REPORT

- G. CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *Unanimously approved under one motion by Thomas Cole; seconded by Amanda Larson.*

All School Business:

1. **APPROVED:** Approve the Minutes of the Odyssey Charter School, Inc. Board of Director's Meeting for July 22, 2015 as presented.
2. **APPROVED:** Approve the OCS, Inc. Wellness Policy 2015-2016.

Odyssey Charter School Business:

3. **APPROVED:** Approve the PNB Loan Modification of Note Agreement.
4. **APPROVED:** Approve the OCS 2014-2015 Final Amended Budget.
5. **APPROVED:** Approve the OCS 2014-2015 Annual Audited Financial Report.
6. **APPROVED:** Approve the OCS 2015-2016 Operating Budget.
7. **APPROVED:** Approve the OCS Child and Family Consultants Speech Agreement.
8. **APPROVED:** Approve the 2014-2015 OCS 4th Quarter Financial Report.
9. **APPROVED:** Ratify approval of the budgeted Virco furniture purchase in the amount of \$48,346.35.
10. **APPROVED:** Ratify approval of the budgeted Edmentum Virtual School Agreement in the amount of \$36,875, and the Edmentum Study Island Agreement in the amount of \$14,967.53

Odyssey Preparatory Academy Business:

11. **APPROVED:** Approve the OPA 2014-2015 Final Amended Budget.
12. **APPROVED:** Approve the OPA 2014-2015 Annual Audited Financial Report.
13. **APPROVED:** Approve the OPA 2015-2016 Operating Budget.
14. **APPROVED:** Approve the OCS Child and Family Consultants Speech Agreement.
15. **APPROVED:** Approve the Monthly Financial Report for June 2015.

Oasis Preparatory Academy Business:

16. **APPROVED:** Ratify approval of Tabitha Woods-Jackson as the Site Administrator for Oasis Preparatory Academy.
17. **APPROVED:** Approve the June 2015 Unaudited Financial Statements.
18. **APPROVED:** Approve the Kelly Services, Inc. Agreement for Substitutes.

- H. ACTION AGENDA** (Items for Discussion by the Board)

I. BOARD DIRECTORS' REPORT

- J. ADJOURNMENT** – *Sonja White motioned to adjourn. The meeting adjourned at 5:50 p.m.; Seconded by Thomas Cole.*



ODYSSEY
CHARTER SCHOOL, INC.

The undersigned hereby certifies that he/she is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 30, 2015.

ODYSSEY CHARTER SCHOOL, INC.

A Florida not-for-profit corporation

By:  _____
Approved By

9-30-15
Date